

FORM FOR EXERCISING THE RIGHTS OF THE INTERESTED PARTY

Pursuant to articles 13, c. 2, sub-para c, 14, c. 2, sub-para d, 15 and following, of the General Regulations on Data Protection - Regulation (UE) 2016/679 of the European Parliament and Council dated 27 April 2016 relating to the protection of natural persons with regard to the processing of personal data and the free movement of such data (hereafter "GDPR"), and our attention in furnishing you information related to the processing of personal data supplied by you for aims of the relationship with ELCO GROUP S.p.A.

Data Controller
The Data Controller is ELCO GROUP. S.p.A. with registered offices at Carsoli (AQ), Via Turanense Km 44,829 , tax code: 08059240583 (hereafter " Controller " or " Company ") being part of the "ELCO Group" (MAGICA S.R.L., ELCO S.P.A., ELCO SUN S.R.L., ADX DIGITAL STUDIO S.R.L., ELCOPCBONLINE S.R.L., ELCO EUROPE, ELCO PCB B.V., Ramaer Equipment, CIQE Sarl, Elco Germany GmbH, Elco PCB SA).
Data Protection Officer (hereafter "RPD" or "DPO")
The contact data for the DPO is available on the Data Controller's web site or from the registered offices. In order to exercise your rights, and for all communications, problems and/or requests for clarifications regarding the protection of your personal data, you are free to contact the DPO Team of Magica S.R.L., in the person of Dr. Paolo Franco and Dr. Luca Righetti, at the address privacy@elco-group.com

Each interested party may exercise the rights listed below by compiling this form which should be forwarded to the data controller, together with the required attachments, preferably by e-mail to the address present on the company web site.

Io sottoscritto:

NAME	
SURNAME	
DATE OF BIRTH	
TAX CODE	
Address to which the reply should be sent	
Contact telephone No.	

(If this application is presented in name or on behalf of a third party, indicate the information on the interested party to which the data refers and attach a copy of their authorisation to this application):

NAME	
SURNAME	
DATE OF BIRTH	
TAX CODE	

In the capacity of interested party (or as representative of the interested party) to which the personal data processed by yourselves refers,

I ASK

to exercise the rights selected below with the related detailed information:

Right (check the box relating to the right to be exercised)	Description of the right	Detailed information (obligatory)
Right to rescind approval (article 13, c. 2, sub-para c) - article 14, c. 2, sub-para d))	You have the right to rescind your agreement to the processing for which it was required, without that prejudicing the legality of the processing based on your agreement before revocation	specify for which processing/aims you intend to exercise the right:
Right of access to the data (article 15) <input type="checkbox"/>	You may request: a) the purpose of the processing; b) the categories of personal data in question; c) the addressees or the categories of addressee to which the personal data has been, or will be, communicated, in particular if the addressees are of third party countries or international organisations; d) where possible, the forecast period for preservation of personal data or, if that is not possible, the criteria used to determine such a period; e) the existence of the interested party's right to require of the Data Controller the correction or cancellation of personal data or a limitation on the processing of personal data which concerns you or of which you oppose the processing; f) the right to place a complaint with a supervisory authority; g) whenever the data has not been gathered from the interested person, all the available information on its source; h) the existence of an automated decisional process, including the profiling referred to in article 22, paras 1 and 4, and, at least in such cases, significant information on the logic used, as well as the importance and the consequences foreseen on such processing for the interested party. You have the right to request a copy of the personal data, subject of processing	Specify the information concerned, indicating the corresponding sub-para letter:

<p>The right to correction (article 16)</p>	<p>You have the right to request a correction of incorrect personal data which concerns you and of obtaining the integration of incomplete personal data.</p>	<p>Specify the information you require correcting or assimilating:</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p>
<p>Right to be forgotten (article 17)</p>	<p>You have the right to obtain the cancellation of personal data concerning you from the data controller if the personal data is no longer necessary with regard to the purpose for which it was gathered or otherwise processed.</p>	<p>In the event of exercising the said right, specify the reasons. You will be contacted by the data controller to follow up on your requests.</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p>
<p>Right to limitations on processing (article 18)</p>	<p>You have the right to obtain from the data controller limitations to the processing on contesting the exactness of the personal data (for the period necessary to the data controller to verify the exactness of the said personal data) or, if the processing is unlawful but you oppose the cancellation of the personal data and request that its use is limited, or if required by you for confirming, implementing or defending the right to address the matter in law while they are no longer necessary to the data controller.</p>	<p>In the event of exercising the said right, specify the reasons. You will be contacted by the data controller to follow up on your requests.</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p>

Right to portability (article 20) <input style="width: 80px; height: 25px; border: 1px solid black;" type="text"/>	You have the right to receive the personal data concerning you and supplied to us in a structured format of common use and readable on automatic devices and the right to transmit them to another data controller if the processing: (i) is based on the agreement, (ii) on the contract and (iii) if the processing is carried out with automated means, with the exception that the processing is necessary for the execution of a task of public interest or connected with the execution of public powers and that the said transmission does not affect the rights of third parties.	In the event of exercising the said right, specify the reasons. You will be contacted by the data controller to follow up on your requests.
Right to objection (article 21) <input style="width: 80px; height: 25px; border: 1px solid black;" type="text"/>	You have the right, at any moment, to object, as a whole or in part, to the processing of your personal data whenever the processing is carried out for pursuance of a legitimate interest of the data controller or whenever the processing is carried out for direct marketing purposes.	Specify against which Processing/purposes you intend to exercise the right:
Right to address the personal data protection agency (article 77)	Notwithstanding all other administrative or juridical recourse, if you consider that the processing of concern to you violates the regulations on matters of protection of personal data, you have the right to lodge a complaint to a supervisory body, particularly in the member state in which your normally reside, work or of the place where the presumed violation occurred.	

The exercising of the above-mentioned rights is subordinate to the limits, the rules and procedures set out in the GDPR and which the Interested party must know and implement. Furthermore, along with the provisions of article 12, para 3, the data controller will supply the interested party with the information relating to the action taken without unjustified delay and, in any case, not later than one month from receipt of the said request. If necessary that period may be extended to two months, depending on the complexity and number of requests. The Data Controller will inform the interested party of such a delay, along with the reasons for it, within one month of receipt of the request.

The exercising of the rights is, in principle, free; the data controller reserves the right to ask a contribution towards the costs in the event on manifestly unfounded or excessive requests (even repetitive).

Whenever the data controller has reasonable doubts regarding the identity of the natural person lodging this application, he may ask for further information which might be necessary for confirming the identity of the interested party.

I am informed that the data contained in this form is used exclusively for providing feedback to the application and will be preserved for 5 years, in order to guarantee suitable evidence of the proceedings should the matter be subject to administrative or judicial recourse.

Date _____

SIGNATURE _____

Attachments:

- copy of a currently valid identity document;
- any power of attorney issued by the interested party.